

# **SILVERDALE PARISH COUNCIL**

## **PUBLIC NOTICE**

**Parish Council meeting to be held on  
Thursday 9th June 2022 at 6.30pm at Silverdale Library  
THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT  
But please note that they may be excluded for any item the Council  
decide should be treated as confidential**

Mrs D Powell – Clerk and RFO, Silverdale Parish Council. Issued 1<sup>st</sup> June 2022

### **AGENDA**

- 135/22 **Public Participation: Chair**  
***This item is on the agenda to allow the public to raise issues at the Parish Council***  
The period of time designated for public participation in accordance with standing order 2 f shall not exceed 10 minutes unless directed by the chairman of the meeting. Subject to standing order 2 g. a member of the public shall not speak for more than 2 minutes.
- 136/22 **To receive apologies (in writing to the Clerk)**
- 137/22 **To co-opt Mr Chris Spence to one of the councillor vacancies with Silverdale Parish Council**
- 138/22 **To resolve that the minutes of the SPC Annual and Regular meeting held on 12<sup>th</sup> May 2022 are correct and for the Chair to sign at the meeting (copy attached) *Please read these before the meeting as they will be taken as read.***
- 139/22 **Declaration of Disclosable Pecuniary interest in any item on the agenda** *(Note member should notify Monitoring officer within 28 days if not already. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships) ALL to complete DPI forms and return electronically - To note Dispensation granted to Chrissy Mrozicki to discuss (only) the Acres Allotments.*
- 140/22 **To review the Policies - H&S, Media, Social Media, Equal Opportunities, Complaints, freedom of information, data protection, risk assessment and employment policies and procedures**
- 141/22 **Neighbourhood Development Plan.** **6.45**  
a. To receive a report from the Neighbourhood Planning Group meeting held in April 2022.  
b. To discuss grant application.  
c. To note the next meeting
- 142/22 **Newsletter - To discuss the next newsletter**
- 143/22 **FYI only Silverdale Sidings – Planning update regarding S106.**
- 144/22 **Mining Monument progress (HLF bid) Project** **6.50**  
a. To receive an update on outstanding matters  
b. To discuss switching off the lights at the Mining Monument.  
c. To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts).
- 145/22 **Homeworks update and jobs**

- a. To consider the list of outstanding jobs in Silverdale.
- 146/22 **Local Plan consultation and Keele/Silverdale Growth Corridor** **6.55**
- a. Borough Council Plan Consultation Issues and Strategic Options Consultation update
- b. Save Our Green Space update.
- 147/22 **To consider a fee quote for legal costs to extend the lease to include the additional site (plot numbers 45-80) at the Acres Allotments (note additional legal/site remediation/Knotweed costs).**
- a. To update on the periodic tenancy agreement request to NBC.
- b. To agree in principle that if the Borough Council clears the waste material on the council's land beyond lane 4 then Silverdale Parish Council would negotiate a new lease for the whole site (previously known as Acres Allotments Nos 1-80).
- c. To consider appointing a consultant regarding the remediation of waste in the legal agreement to represent the parish's council's interest.
- 148/22 **To consider any grant applications (SPC Grant Programme £2,000)** **7.10**
- a. To consider an application from St Luke's School for books – to follow.
- b. To consider a grant application from Silverdale Methodist Church
- 149/22 **To consider the renewal of the DPO agreement with Staffordshire County Council Tier 2 £270.00**
- 150/22 **GDPR (Standing Item) – INFORMATION ONLY**  
Subject Access Requests/Information Security/Data Breaches – reminder.
- 151/22 **To adopt the Code of Conduct**
- 152/22 **To consider a quote**
- a. To install a new noticeboard at the library and to install (note: may need permission from SCC/Highways).
- b. To consider a special memorial sign for the noticeboard.
- 153/22 **To consider memorial benches for The Parade and Parksite**
- 154/22 **To receive an update regarding traffic danger outside St Luke's Primary School Pepper St**
- 155/22 **To discuss the hanging baskets**
- 156/22 **To discuss the carpark obstruction at 106 Park Road.**
- 157/22 **Finance** **7.20**
- a. To approve the Payments, receipts and transfers – Appendix A
- b. To note and approve the bank reconciliation – Appendix B
- c. To note the budget report for 2022/23 – Appendix C
- d. To approve the Chairman's Allowance
- 158/22 **Year-end Accounts 2021/22**
- a. To note the outcome of the Internal Auditors report in relation to the Accounts year ending March 2022– See Appendix D
- b. To approve the Annual Return in relation to Section 1 for the Accounts year ending March 2022 – See Appendix D
- c. To approve the Annual Return in relation to Section 2 for the Accounts year ending March 2022 – See Appendix D
- 159/22 **To approve comments for the following Planning Applications (*please click on the [link](#) to view BEFORE the meeting*) and to approve delegated authority to deal with any urgent ones in between meetings in consultation with the Chair.**  
No planning applications have been received.

160/22 **Walley's Quarry Ltd Landfill**

7.30

a. Walley's Quarry Liaison Meeting updates. (HA/CJ)

161/22 **To note the Staffs Parish Council Assoc Bulletins and correspondence received: - Appendix E**

162/22 **Western Communities LAP update (Miniwheels Skatepark Completion Date) – (HA/CJ)**

163/22 **To note the outcome of the Acres Allotment accounts year ending 2022**

164/22 **To note the written update (to be circulated in advance) from the Borough Councillors, County Councillors.**

**THE NEXT MONTHLY MEETING WILL TAKE PLACE ON  
14th July 2022 at 6.30pm**

To agree future dates include,  
11th August 2022, 8th September 2022, 13th October 2022

**Appendix A**

**Silverdale Parish Council  
Payment Schedule June 2022**

DATE	REF/ Chq no	PAYEE	DESCRIPTION	AMOUNT £
09/06/2022	152	Mrs D Powell	Zoom, postage reimbursement, parking and mileage (see attached)	50.73
09/06/2022	153	VAST	HMRC month 3 and payroll charges April to June 2022	55.80
09/06/2022	154	Mrs D Powell	Salary	572.29
09/06/2022	155	Mr Henryk Adamczuk	Reimbursement for the hanging baskets	180.00
09/06/2022	156	Club Print Sovereign Bookcare	Printed goods, booklets and badge backing sheets	355.00
09/06/2022	157	Black Rose Solutions Ltd	Internal Audit fee	81.00
06/06/2022	158	Silverdale Methodist Church	Grant application	2000.00
		<b>TOTAL</b>		<b>3294.82</b>