

SILVERDALE PARISH COUNCIL

PUBLIC NOTICE

Parish Council meeting to be held on Thursday 8th July
2021 at 6.30pm at Silverdale Library
THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT
**But please note that they may be excluded for any item the
Council decide should be treated as confidential**

COVID 19 considerations - *Please stay at home if you are vulnerable, have Covid 19 symptoms or have tested positive for Covid 19 recently – if possible please carry out a lateral flow test on the day of the meeting. Please consider wearing masks, sitting 2 meters apart. Doors and windows will remain open, hand sanitiser must be used on entrance/exit, there will be no shared papers or tables in use. One in one out at a time in corridors. If numbers exceed the maximum allowance which is 10 - the meeting will be cancelled at short notice or weather permitting held outside. Please wipe down surfaces before/after use. There will be no toilets available*

Mrs D Powell - Clerk/RFO Silverdale Parish Council issued 01.07.21

AGENDA

- 140/21 **Covid 19 – Matters – Risk assessment – See Appendix A**
- 141/21 **Public Participation: Chair**
This item is on the agenda to allow the public to raise issues at the Parish Council
The period of time designated for public participation in accordance with standing order 2 f shall not exceed 10 minutes unless directed by the chairman of the meeting. Subject to standing order 2 g. a member of the public shall not speak for more than 2 minutes
To receive apologies (in writing to the Clerk) – Cllr Rout
- 142/21 **To resolve that the minutes of the SPC meeting held on 23rd June 2021 are correct and for the Chair to sign at the next full meeting (copy attached) *Please read these before the meeting as they will be taken as read***
- 143/21 **Declaration of Disclosable Pecuniary interest in any item on the agenda** *(Note member should notify Monitoring officer within 28 days if not already. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships) ALL to complete DPI forms and return electronically - To note Dispensation granted to Chrissy Mozaki to discuss (only) the Acres Allotments*
- 144/21 **HR Matters –**
To approve the purchase of a laptop (£871.41 ex VAT) plus MS Office 365 (£104.15 ex VAT) – to consider using reserves to fund this (note Office Equip/Stationary/Printing is currently £588)
To approve the appointment of VAST to carry out the payroll at a cost of £25 (net) set up fee and ongoing cost of £20 per quarter plus £45 for end of year.
To consider the future meetings dates and venue/arrangements, and approve any necessary expenditure to facilitate remote attendance for the Clerk as required
To consider a request to join the current pension scheme (LGPS) by the Clerk and to follow the due procedure as required by LGA 1972
- 145/21 **Summer Newsletter – to consider producing one, budget and responsibilities**
- 146/21 **FYI only Silverdale Sidings - update regarding S106 – note item deferred to August meeting**
- 147/21 **Mining Monument progress (HLF bid) Project end November 2021 – Sarah Bonam**
1. To receive an update on the final community engagement activities – budget and programme (£19443.23 left to spend with £19,955.00 committed to be reviewed by SB)

2. Update on engagement activities planned
 - a. July - Website creation, Poetry and Silk Banner update
 - b. August - Online film event, Digitise Jamland 1 & 2, Awards for All Application, Reminiscence activities, additional heritage community engagement activities
 3. To consider a quote for legal costs SCC to progress the Borough Council's agreement to the asset transfer of the monument
 4. To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts)
- 148/21 **Homeworks update and jobs** –To note that the invoice for April has been cancelled, project on hold until end of July – to commence early August (Clerk to contact Matthew Ray to progress towards end of July)
- 149/21 **Walley's Quarry Ltd Landfill**
- Walley's Quarry Landfill updates on Parish Council website and social media
 - Update from Liaison Committee
 - Restoration plan update planning application – COUNTY COUNCIL PLANNING APPLICATION NO. N.12/09/216 MW D2 for submission of details in compliance with conditions 5 (Working Plan), 6 (Progress Plan), 38 (review of approved Final Restoration Plan) and 39 (detailed Restoration and 5 year Aftercare Scheme) of planning permission N.12/09/216 MW at Walleys Quarry Landfill – to note comments submitted using delegated authority
 - Summary of MJCA Interim Report (Interim Report of Red Consultants MJCA published on 23 June) attached
- 150/21 **Update if available on Christmas Tree on the Borough Council car park at Parksite (approved budget is £500) – Mr Chris Spence**
- 151/21 **To consider a fee quote for legal costs to extend the lease to include the additional site (plot numbers 45-80) at the Acres Allotments (note additional legal/site remediation/Knotweed costs)**
- 152/21 **To consider any grant applications (SPC Grant Programme £1802.05) –**
1. To consider a request from Elim to provide funding towards a family fun day in September 2021 in memory of Paster Edwin Cotter – to follow
 2. To consider an application from St Lukes School for books – to follow
- 153/21 **GDPR (Standing Item) – INFORMATION ONLY**
Subject Access Requests/Information Security/Data Breaches – reminder
- 154/21 **To consider a quote to install a new noticeboard at the library (to be circulated) and to install (note you may need permission from SCC/Highways)**
- 155/21 **To consider a request to install additional benches for the Mineral Line (Jake Wu)**
- 156/21 **To approve the Payments schedule and to note receipts bank reconciliation and budget update – Appendix B**
- 157/21 **To approve comments for the following Planning Applications ([please click on the link to view BEFORE the meeting](#)) and to approve delegated authority to deal with any urgent ones in between meetings in consultation with the Chair:**
21/00584/FUL | Single story extension to side of existing two-storey semi-detached house | 67 Bath Road Silverdale Newcastle Under Lyme Staffordshire ST5 6QX
- 158/21 **Local Plan consultation and Keele/Silverdale Growth Corridor**
1. Borough Council Plan update - Open Space and Green Infrastructure Strategy: Forthcoming stakeholder engagement workshop 15th July 2021, from 10am-12pm – CS to provide feedback at August meeting
 2. Save Our Green Space update
- 159/21 **To note the Staffs Parish Council Assoc Bulletins and correspondence received: - See Appendix C**
- 160/21 **Western Communities LAP update (inc Skatepark Consultation and Final Design) - Mr H Adamczuk**
- 161/21 **To note the outcome of the Allotment accounts year ending 2020 for Acres – outstanding issues to be resolved**
- 162/21 **To note the written update (to be circulated in advance) from the Borough Councillors, County Councillors**

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON
Thurs 12th August 2021 at 6.30pm Silverdale Library

To agree future dates include (Thursday 6.30pm Silverdale Library):

9th September 2021, 14th October 2021, 11th November 2021, 9th December 2021, 13th January 2022, 10th February 2022, 10th March 2022, 14th April 2022, 12th May 2022

****August – to consider Christmas 2021 events and to start Budget planning process***

Appendix A - Covid 19 – Matters – Risk assessment – see attached

Appendix B – Payments and Receipts and Budget Update and Bank reconciliation Statement

Payments:

Cheque number	Payment details	Gross amount £
33	Shelutions - repair of damaged shelter - invoice needed	234.00
34	Jan Simpson Locum cover for June meeting - invoice needed	37.30
35	Clare Withington USB secure data stick - paid	8.99
36	Clare Withington postage for USB stick to Debra	6.85
37	VAST payroll setup	30.00
38	VAST HMRC/July Tax	138.40
39	Debra Powell 28 June to 31 July Salary and expenses £20 home office	573.82
40	Debra Powell laptop reimbursement (871.41 ex VAT) plus MS Office 365 (104.15 ex VAT)	1,190.66
41	Sarah Bonham Project Manager HLF July - invoice needed	400.00
	Total	2,620.02

Receipts:

28.06.21	Celia Jarrett	£6.05
30.06.21	Interest June	£0.79