

SILVERDALE PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on
Wednesday 23rd June 2021 held at Silverdale Library at 6.30pm

Present:

Chair – Mr H Adamczuk (HA)

Parish Cllrs - Mr J Wu (JW), Mrs C Jarratt (CJ), Mrs C Mrozicki (CM), Mr. C. Spence, Mrs. T. Spence.

Clerk – Mrs. J. Simpson

The meeting was brought to order at 6:30pm

There were no members of public present.

119/21	Public Participation: -No members of the public were present.	
120/21	To receive apologies (in writing to the Clerk) – Cllr A. Rout, Mr. A. Sutcliffe, Mrs. C. Withington (Clerk).	
	To resolve that the minutes of the SPC (Annual meeting of the Parish Council) meeting held 5th May 2021 are correct and for the Chair to sign at the next full meeting –RESOLVED to approve the minutes and the chairman signed them.	
121/21	Declaration of Disclosable Pecuniary interest in any item on the agenda <i>To note Dispensation granted to Chrissy Mrozicki to discuss (only) the Acres Allotments and not take part in decision making that affected her tenancy.</i>	
122/21	To review the Policies - Social Media and Media policy. The policy was noted and no amendments were required.	
123/21	Covid 19 – Matters – Risk assessment . The Council had read and noted the assessment. It was noted that an alternative meeting arrangements might need to be found as the maximum capacity in Silverdale Library under covid guidelines was 10 people. The Parish Council comprised 10 councillors and one Clerk; if all attended and members of the public also attended the Council would have no choice but to either adjourn the meeting or go outside-assuming space and weather would allow that to happen.	Clerk/HA
124/21	To note the locum position for the meeting. -it was noted Mrs. J Simpson was locum Clerk for that meeting. Update on the recruitment of the Parish Clerk/RFO – interviews had taken place and it was RESOLVED to approve the appointment of Mrs Debra Powell, subject to receipt of references. It was further RESOLVED to approve the Chair to sign the NALC model employment contract (scale LC2) on this basis to commence after this meeting with a start date on 28 th June 2021 It was RESOLVED to approve the changes in the bank mandate to include the new Parish Clerk/RFO and also to allow online banking access for the new Clerk. The next meeting would include arrangements for Mrs Debra Powell.	HA Clerk/HA
125/21	Silverdale Sidings - update regarding S106 following Planning Committee meeting. No further progress since the last meeting. NBC were still trying to retrieve the 106 money from the developer and would not be pursuing individual residents as per original agreement. However, the agreement was still picked up in searches and affecting owners who wanted to sell their houses. Matter deferred to August meeting of the Borough Planning Committee. HA to attend.	HA
126/21	Mining Monument progress (HLF bid) Project end November 2021 – Sarah Bonam 1. To receive an update on the final community engagement activities – Poetry session and lantern parade was still to take place. The lantern parade was scheduled for 20 th October. Other activities had been paused due to covid 19. HA to circulate budget report to all Councillors. 2. Outstanding commitments update – silk banners were still to go in and were the banner for the village.	

	<p>3. Updating the Parish Council website with the HLF page –It was RESOLVED to approve a stand- alone web site with a link through from SPC web site.</p> <p>4. To note installation of electrics complete – switch on end October and consultation to be planned for immediate neighbours nearer to the time and the unmetered supply with Western Power was noted.</p> <p>5. To consider the Borough Council's agreement to the asset transfer of the monument and to agree on the monument only, not the surrounding land (note future budget for future maintenance every 2 years (£2k) and annual inspection/painting of railway sleepers £500 to be allocated) It was RESOLVED to accept the asset transfer of the monument tribute only and not the surrounding land.</p> <p>6. To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts) – None.</p>	
127/21	<p>Homeworks update and jobs.</p> <p>The change of name to Achieve Training was noted. Work to commence hopefully early August 2021. Priority will be the painting of the upper section of Ilkley Place subject to NBC agreement. The outstanding invoice yet to be received was noted.</p>	
128/21	<p>Walley's Quarry Ltd Landfill</p> <ul style="list-style-type: none"> • Walley's Quarry Landfill updates on Parish Council website and social media • Update from Liaison Committee 10th June-HA and JW had attended the virtual meeting. Environment Agency and County Council officers attended from the regulator side but here were representatives from Stop the Stink. Questions had remained unanswered. The company were still disputing responsibility for the odour complaints. The Borough Council had maintained their refusal to attend the second Liaison meeting because the proceedings were not live webcast or recorded and this covered the two Silverdale Councillors. The Borough Council were pursuing a legal route towards a statutory abatement notice. • It was noted that the new Communications Officer had not been present. Further media coverage was anticipated later that week. HA to circulate notes from the meeting once they were available. • Odour appears to be worse Saturdays and Sundays mornings. Anyone noticing “smog clouds” should report immediately and alert the Chair so photographs could be taken. The operator was arguing that surface water, which originated from coalworking was contributing to hydrogen sulphide and this photographic evidence would refute it directly. • Restoration plan update planning application – COUNTY COUNCIL PLANNING APPLICATION NO. <u>N.12/09/216 MW D2</u> for submission of details in compliance with conditions 5 (Working Plan), 6 (Progress Plan), 38 (review of approved Final Restoration Plan) and 39 (detailed Restoration and 5 year Aftercare Scheme) of planning permission <u>N.12/09/216 MW</u> at Walleys Quarry Landfill (consultation ends 21 days from 9th June i.e 30th June – to County Council) 	HA All
129/21	<p>Update on Christmas Tree on the Borough Council car park at Parksite – the car park is owned by NBC and not Aspire as previously understood. CS seeking permission from NBC.</p>	CS
130/21	<p>To consider extending the lease to include the additional site (plot numbers 45-80) at the Acres Allotments and if so to approve any additional legal/site remediation/Knotweed costs following a proposal by Newcastle Borough Council</p> <p>A report had been circulated by HA. However, further information was needed from NBC prior to any decision been taken. Plots had been neglected and Japanese Knotweed was present. It was RESOLVED to form a sub-group to examine the matter further and propose recommendations to the Parish Council. Sub group to comprise HA, CS, CM. In addition AR to be approached to become a fourth member of the group.</p>	HA/CS/ CM
131/21	<p>To consider any grant applications (SPC Grant Programme £1802.05) –</p>	

	<ol style="list-style-type: none"> 1. To consider a request from Elim Church to provide funding towards a family fun day in September 2021 in memory of Paster Edwin Cotter – to follow 2. To consider an application from St Lukes School for books – to follow <p>There were no applications to consider at the meeting.</p>	
132/21	GDPR (Standing Item) – INFORMATION ONLY Subject Access Requests/Information Security/Data Breaches – The Parish Council were reminded of their obligations under the Act.	
133/21	To approve the Payments schedule and to note receipts bank reconciliation and budget update – It was RESOLVED to approve the payments schedule in Appendix C and the damaged bus shelter repair £234 using delegated authority was noted. To approve the Chairs Allowance Section 115 LGA 1972 (last year £250 budgeted) and to note that tax/employers NI is deductible at source It was RESOLVED to approve the Chairman's allowance. However, the Chairman declined the offer of payment.	
134/21	To approve comments for the following Planning Applications <u>Prior notification of a single storey rear extension measuring 3.91m in depth, 3.58m maximum height and 2.53m to the eaves 17 Ironbridge Drive Newcastle Under Lyme Staffordshire ST5 6ER Ref. No: 21/00538/LEXNOT</u> <u>Application for prior approval of a single storey rear extension measuring 5.73m in depth, 3.76m maximum height and 2.38m to the eaves Sun Lea 51 Racecourse Silverdale Newcastle Under Lyme Staffordshire ST5 6PD Ref. No: 21/00495/LEXNOT</u> It was noted that both requests for consultation were pre application stage. The Parish Council had no comments to make on either application.	
135/21	Local Plan consultation and Keele/Silverdale Growth Corridor <ol style="list-style-type: none"> 1. Borough Council Plan update-no update available. 2. Open Space and Green Infrastructure Strategy: Forthcoming stakeholder engagement virtual workshop 15th July 2021, from 10am-12pm. It was RESOLVED that CS attends this workshop and in addition HA would respond with comments. 3. Save Our Green Space update from 29th May and 14th June-it was noted that the group was forming links with other action groups across the Borough where green spaces were potentially threatened by development. 	CS
136/21	To note the Staffs Parish Council Assoc Bulletins and correspondence received. These were duly noted.	
137/21	Western Communities LAP update (inc Skatepark Consultation and Final Design). There was to be a final consultation early July prior to construction start in August with completion envisaged in October 2021.	
138/21	To note the outcome of the Allotment accounts year ending 2020 for Acres. These were noted.	
139/21	To note the written update (to be circulated in advance) from the Borough Councillors, County Councillors No reports were available. It was agreed to invite the new County Councillor to the next two Parish Council meeting. HA to invite.	

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON

Please note the venue may have to change.

Thursday 8th July 2021, at 6.30pm Silverdale Library (10th June is cancelled)

To agree future dates include (Thursday 6.30pm Silverdale Library):

12th August 2021, 9th September 2021, 14th October 2021, 11th November 2021, 9th December 2021,
 13th January 2022, 10th February 2022, 10th March 2022, 14th April 2022, 12th May 2022

Approved Payments and Receipts

CHQ / BACS NO	PAYMENTS	Gross
Bacs 016	ICO Data protection fee	40.00
Bacs 017	Celia Jarret reimbursement of hanging baskets x 13 and pullies x 13	366.91
Bacs 018	SCC DPO renewal 265	265.00
Bacs 019	C Withington Clerk - June salary and expenses	730.44
Bacs 020	HMRC Tax and NI June	206.90
Bacs 021	Staffordshire Pensions June	281.26
Bacs 022	Staffs Library room hire	20.00
Bacs 023	Home works April onwards?? Invoice Needed	0.00
Bacs 024	HMRC Tax and NIC class 1a contributions P11 20_21	33.12
Bacs 025	Steve Hough Grit bins x 5 refilled with salt	100.00
Bacs 026	C Withington Land reg land in front of Parkfields Close	3.00
Bacs 027	SPCA Planning Making Effective Reps	30.00
Bacs 028	Potteries Waste Grit	80.00
Bacs 029	Shelutions - repair of damaged shelter Invoice needed	234.00
		2390.63

Receipts:

31.03.21	Interest March (Missed off last year)	£0.49
30.04.21	Interest April	£0.45
28.05.21	Interest May	£0.69