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SILVERDALE PARISH COUNCIL MINUTES OF PARISH COUNCIL MEETING held on Thursday 10th December 2020 held remotely by Zoom at 6.00pm

Present:

Chair – Mr H Adamczuk (HA)

Parish Cllrs - Mr J Wu (JW), Mrs C Mrozicki (CM), Mr A Sutcliffe (AS), , Mr C Spence (CS) and Mrs C Jarratt (CJ)

Clerk – Mrs C Withington

Mr Ryan Proctor (RP) and Sarah Bonam (SB)

The meeting was brought to order at 6.00pm

There was 1 member of public present for part of the meeting.

Ref	Item	Action
229/20	To receive apologies (in writing to the Clerk) – Mrs T Spence (TS), Cllr A Rout (AR), Mr M Melvin (MM)	
230/20	To resolve that the minutes of the SPC meeting held 12 th November 2020 are correct and for the Chair to sign at the next full meeting in person – RESOLVED to approve and the chair to sign the minutes as a true and accurate record.	
231/20	Declaration of Disclosable Pecuniary interest in any item on the agenda – None	
233/20	To receive any public comments on the proposed draft Budget for 2021/2022 prior to approval in January – See Appendix A1 The Clerk noted that the Council tax base has reduced to 1505 which will impact on the precept to achieve the budget as last year. HA and CS to meet to revisit the budget next week and to put a proposal forward to be approved at the next meeting. It was however noted that the precept was to be kept the same as this year with no annual increase to the Band D i.e. £18.98 per year (as agreed in November when it was RESOLVED to adopt the	HA CS
	Draft budget as attached as a start point with the principle of keeping the precept the same as it is currently (therefore no further increase for Band D)).	
234/20	Heritage Park— update regarding replacement play area equipment, ASB issues and kissing gate adjustment — Mr H Adamczuk, Mr M Melvin, Mr A Sutcliffe HA noted that the developer has confirmed that they are continuing ahead with plans to replace the basket swing with a baby/toddler swing which is at no cost to the Parish Council etc. A consultation was held those who are affected directly with the ASB. 6 people supported the removal of the basket swing with replacement of something more suitable for a younger child.	CS
232/20	Zwings Scooters question and answer session – Ryan Proctor (RP) Staffs County Council – RESOLVED to take this item out of order, due to RP having technical issues. This is a trial funded by the Government within Stafford and Newcastle. There is some concern about the abuse of the scooters on the mineral line. Noted that these are capped at 12mph. A helmet is not mandatory but recommended. These are treated like bicycles. CJ asked for the usage stats for the area as there are concerns re underage children using these. RP confirmed that there is a process to register through uploading their driver's license in order to obtain one. Over the last 3 weeks there have been 52 journeys which were started at outside Silverdale but finished in Silverdale and 66 started in Silverdale but finished in another location eg Keele, Newcastle. There seems to be less end to end journeys which means less pleasure rides. There are 3 bays in Silverdale at Sutton Avenue, Medical Centre and one behind the Parade shops on Chapel Court (on highway). They do not allow escooters to be ridden in pedestrianized area. All incidents to be reported with the time it has happened and location so that investigation can take place. The park will be geofenced which stops the scooters from operating and an alarm goes off, this includes Silverdale Cemetery – through GPS tracking. Go slow zones can also be enforced. Zwings website will contain locations and you can download the app to identify the parking bays. Looking at Lyme Dale business park which are shared with cyclists. RP was thanked for his informative presentation.	

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228/20	Public Participation: Chair RESOLVED to take this item out of order, due to a member of public attending after the start. A member of public wished to ask the Parish Council to assist the residents of Silverdale Sidings to pursue Newcastle Borough Council with the Section 106 contribution. AS noted that planning permission was passed with another builder. As the land was developed by BAK Developers and it would seem that they took on the commitment for the Section 106. AS has spoken to the legal team at BAK who are willing to resolve the issue.	
	The Council (Head of Planning) was not aware but is now chasing it up with officers. Noted that this has caused an issue with at least 4 house sales due to the outstanding planning conditions. AS has requested a legal letter to confirm there is no implications for the	
	residents. This letter is still outstanding. AS has asked Cllr Jones and Cllr Rout for their assistance.	
235/20	Silverdale Sidings - completion of development S106 funding and issues with streetlights	
	and maintenance company RESOLVED to put maximum pressure on NBC to resolve this. Clerk to write officially to Elaine Moulton and Head of Planning to be asked to be kept informed and also confirm that the charges would not be passed to the residents.	Clerk
236/20	Mining Monument progress (HLF bid) – Sarah Bonam	
236/20	 To receive an update on the current programme for the capital works and planned return and arrangements for an outdoor launch event – return date 15 -16th December 2020 – Noted that the sculpture returns on 16th December so SB is organizing a photographer and videographer for 16th December. To review community engagement activities (inc lantern parade Saturday 20th Feb 2021) and progress with the Canary Lights project – to coincide with return date (16th December) - Noted that there will be a temporary installation of the bags and tealights around the monument for around 3 days to link in with the Parade light switch on. Social media releases etc will be arranged by SB. The canary project is to be postponed until the lantern parade is held and to coincide with the light installation for the mining monument. Focus reminisce around bringing to life the names linked to the mining in Silverdale. HA to send the list over of all who worked there. Update on Ibstocks application for funding to reconnect the electrics at the monument – SB – Noted that this has now been submitted. To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts) – Noted re Denise O'Sullivan BACS 89 and was approved. 	SB
245/20	was approved. To note the Christmas Lights switch on – 16 th December and to note Silverdale Methodist	
	Church carol singing event Noted that lights will be switched on and are in place ready for the 16 th December. The Church are planning carry out a children's activities on the Parade in lieu of the carol service on Christmas Eve. The local children are putting on a tambourine performance organised by the Church on the Co op car park which will be closed and the Borough Council have approved it. This will be shared on Facebook. RESOLVED to approve the costs of £58.79 to reimburse the church for the cones and hi-vis.	Clerk
237/20	Covid 19 – Matters – Encourage all asymptomatic people to obtain a test.	
238/20	 Walley's Quarry Landfill – Next steps To note Ombudsman Complaint against Environment Agency submitted Updates and Request to Newcastle Borough for Air Quality Monitoring on Silverdale Road/Cemetery Road HA put in a stage one on 30th November complaint to the Environment Agency prior to seeking input for the Ombudsman. A response is awaited. Noted that there have been various increases in tipping amounts over the years which has increased the nuisance and health issues in the area. 	

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	HA has not asked for the air quality monitoring from the officer but has asked Cllr Fear	
	(Chair of Scrutiny Panel for Walley's Quarry Landfill and Planning Committee) to request it.	
	Red Industries have responded to HA's letter regarding consideration of compensation for	
	residents and this has been rejected. HA will respond to Red Industries after 16 th	
	December.	
	Noted that there is a demonstration planned on Monday 14 th December. HA to prepare a	HA
	statement for the press. This will be drafted and agreed ready in terms of what has been	
	action has been taken by the Parish Council with the Environment Agency. CM noted that	
	a private Facebook group called "Stop the Stink" would seem to be coordinating this.	
239/20	To consider any grant applications (SPC Grant Programme £1463.07) - None	
240/20	CDDD (Chan ding thous) INICODA ATION ONLY	
240/20	GDPR (Standing Item) – INFORMATION ONLY Subject Access Requests/Information Security/Data Breaches – reminder - Noted.	
241/20	Silverdale Parade Car park –update on formal request to Aspire re signage for disabled	
271/20	parking bays and County Councillor/Borough Councillors for a Traffic Regulation order to	
	enforce such –Clir A Rout/Clir D Jones – AR is working with the Borough Council officers on	AR Next
	this – to be updated at the next meeting.	meeting
242/20	To approve the Payments schedule and to note receipts - Appendix A2 - RESOLVED to	
	approve as attached.	
243/20	To approve comments for the following Planning Applications (please click on the <u>link</u> to	
	view BEFORE the meeting):	
	Application for a non-material amendment relating to alterations to planning permission	
	18/00714/NMA - amendments to the design of the development Brighton House	
	Residential Home Sneyd Terrace Silverdale Newcastle Under Lyme Staffordshire ST5 6JT	
	Ref. No: 18/00714/NMA - Noted that there is a staircase planned in order to access a flat	
	for the older persons accommodation on the first floor. RESOLVED to object as a staircase	
	for a flat would not be an acceptable arrangement as it would limit access for people with	
	current and future health/mobility issues within a supported housing setting. It is likely	
	that this flat will have to be let to a person under 55 for these reasons.	
	Proposed carport attached to rear elevation of existing dwelling 53 Mill Street Silverdale	
	Newcastle Under Lyme Staffordshire ST5 6PF Ref. No: 20/00952/FUL – RESOLVED to	
	approve.	
	Construction of a pair of garages with a granny flat over to be legally linked to the house	
	by condition 149 High Street Silverdale Newcastle Under Lyme Staffordshire ST5 6LR Ref.	
	No: 20/00912/FUL - RESOLVED to object as a staircase for a flat would not be an acceptable	
	arrangement for someone who is expected to have mobility issues. This is also	
	overdevelopment of the site as there is already a second house being built on the site	
244/22	(which was also considered to be overdevelopment prior to this application).	
244/20	Joint Local Plan consultation and Keele/Silverdale Growth Corridor	
	1. Sharing of costs for a Planning consultant with Keele PC – to approve the amount and to	
	seek alternative quotes and to agree split of costs – Nothing further has been released as yet on this.	
	2. Save Our Green Space Update and the former Keele Golf Course as an Asset of	
	Community Value (ACV) and agree a contribution if required towards limited aquatic	
	survey and any other costs in relation to the Golf Course (if available) – Mr H Adamczuk	
	Duncan Hindmarch from Keele Parish Council has now submitted an application for the	
	golf course to be an asset of community value. HA has circulated a plan showing the	
	former Municipal Golf Course, in 1965 as 'Silverdale Farm' which demonstrates how is	
	Torrier maincipal don coarse, in 1909 as silvertale Fairit willen demonstrates flow is	

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	historically greenfield. Signs have now been erected by the old club house regarding the	
	Save Our Green Spaces campaign.	
246/20	To note the Staffs Parish Council Assoc Bulletins and correspondence received: - See	
	Appendix B	
	Road Closures of Scot Hay Road and Buxton Ave – between 4 th to 15 th January 2020 –	
	https://one.network/?tm=119714530 - see link for more information	
	Layout to be changed due to bus not being able to access the route. CS stated the bus route	
	has now been changed to allow them to enter Parksite via Pebbles Road and come out the	CS
	other way. CS to obtain a copy of the plans through Cllr Jones. CS to circulate.	
	Keele Road/Quarry Bank/The Village- Double yellow lines consultation next meeting.	Next
	Concern re Quarry Bank residents may be affected. To be considered at the next meeting.	Agenda
247/20	Western Communities LAP update (inc Skate Park) and Town Deal Call for Projects - Mr H	
	Adamczuk	
	Minutes to be circulated by HA. Christmas trees have been provided this year in Knutton	
	and Cross Heath. A meeting was held on 3 rd December for the Town Centre Board	
	unfortunately HA was not sent the invitation, so did not attend.	
	Tenders are due to come back in until end of January for the wheeled sports skate park.	
248/20	To note the written update (to be circulated in advance) from the Borough Councillors,	
	County Councillors – None.	

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON

Thursday 14th January 2021 at 6pm REMOTELY UNTIL FURTHER NOTICE Future dates include (6pm if held remotely Thursday or 6.30pm if physical): 14th Jan 2021, 11th Feb 2021, 11th March 2021 8th April 2021, 13th May 2021, 10th June 2021

Approved Payments – December 2020

SUD / DASS NO		Cuasa
CHQ / BACS NO	PAYMENTS	Gross
Bacs 076	Silverdale Methodist Church Grant Xboxes PAID	536.93
Bacs 077	Mazars Audit fee	240.00
Bacs 078	C Withington Christmas lights x 6 Tesco - reimbursement	42.00
Bacs 079	Stafford BC Flowers hanging baskets	494.40
Bacs 080	Aspire Trees reimbursement	0.00
Bacs 081	LITE christmas lights for Parade	1203.60
Bacs 082	Apsire electrical sockets for lights	0.00
Bacs 083	SLCC membership Clerk/RFO prorata	57.80
	Oldham Council - Co-operative Councils Innovation	
Bacs 084	Network	250.00
Bacs 085	C Withington Clerk -Dec salary and expenses (1 hrs HLF)	546.96
Bacs 086	HMRC Tax and NI Dec	131.60
Bacs 087	Staffordshire Pensions Dec	216.73
Bacs 088	Sarah Bonman Dec HLF	0.00
Bacs 089	Denise O Sullivan Ceramics	1138.00
	Silverdale Methodist Church - contribution towards Hi Viz	
Bacs 090	and Cones	58.79
	Monthly total	4916.81

Appendix A1 - Approved Draft budget 2021/22

Budget Heading	2020-21 Approved Budget		Approved Draft Budget 2021/22	
POWERS - PC ADMINISTRATION	£	15,500	£	14,700
Clerk's Salary/PAYE/NI/Pension/Locum	£	12,000	£	12,000
Chair allowance	£	250	£	250
Expenses/Postage	£	650	£	650
Office Equip/Stationary/Printing	£	600	£	600
Subs/Ins/Fees/Audit Fees/Trg/DPO	£	2,000	£	1,200
VAT (Cost neutral as reclaimed)	£	-	£	-
POWERS & DUTIES	£	18,230	£	30,770
Allotments	£	2,000	£	2,000
Mining Wheel Lights	£	1,000	£	5,000
HLF project (Delivery Grant funded £75k) does				
not include £4.5k for lights *capital work only-				
Grant funding sought for lights	£	-	£	4,500
HLF Match funding £3040k reserves	£	2,000	£	3,040
Comm Safety (match funding measures) inc				
speed measures (Hertage park kissing gates)	£	2,000	£	2,000
Heritage Park kissing gates S136 funding from				
19/20 contribution	£	-	£	-
Entertainment & the Arts (eg Xmas parties,				
youth activities etc)	£	1,500	£	3,000
Highways (inc provision of Grit Bins £500 and				
refill and culvert cleaning, signs)	£	1,000	£	1,000
Land (appropriate) (Bonfiglio lease £1pa)	£	<u> </u>	£	-
Litter collector/ranger/Cpayback	£	5,230	£	5,230
Newsletter/Website/Publications	£	2,000	£	2,000
Assets (maintenance & cleaning inc Bus				
shelters, hanging baskets)	£	1,500	£	2,000
Housing condition and heat loss survey	£	-	£	-
Renewable energy subsidy (membership and				
business plan)	£		£	1,000
Neighbourhood Plan Coordinator/JLP				
response £5k reserves 21/22)	£	-	£	-
Save our Green Spaces/JLP response	£	-	£	
	£	-	£	-
Grants - Sec 137 (if no other power exists)	£	2,500	£	2,650
Flowers / Plants/ Wreaths	£	500	£	650
Grant applications (Alice, Foodbanks x2)	£	2,000	£	2,000
Grant application from 19/20 approved	£	-	£	-
Total	£	36,230	£	48,120

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			Required Income
	Actual	Expected	21/22 to meet
Income 20/21		Income 20/21	budget
Precept	£29,206	£29,206	£29,206
Rural Grant - Sec 136	£0	£0	£0
Council Tax Support Grant	£1,834	£1,834	£1,834
HLF Bid 50% remaining amount	£0	£36,400	£0
Bank Interest (forecast)	£29	£40	£40
VAT refund	£1,571	£ 5,022	£0
Allotment rent/misc	£0	£2	£2
Red Ind	£0	£0	£0
INCOME Total	£32,640	£72,504	£31,082
Shortfall for 21/22 Budget to come from	3	3	C47 020
reserves	03	£0	£17,038
INCOME Total			£48,120

Reserves as at 31.03.20		70,603.00
Earmarked reserves - Elections (assume 2 by		
elections per year)	£	10,000
Earmarked reserves - HLF monument bid	£	3,040
Earmarked reserves - HLF monument bid	£	21,840
General Reserves - Contingency/operating		
costs	£	<i>35,7</i> 23
Expected Reserves C/F to 21/22 after		
underspend/overspend - note to include		
remaining HLF funds £21840	£	71,307.08
Ratio of balances less earmarked reserves		
to precept (20/21)		1.22