

SILVERDALE PARISH COUNCIL

PUBLIC NOTICE

**Parish Council meeting to be held on
Thursday 20 April 2023 at 7.00pm at Silverdale Library
THE PUBLIC AND PRESS ARE CORDIALLY
INVITED TO BE PRESENT
But please note that they may be excluded for any item the
Council decide should be treated as confidential**

Mrs D Powell – Clerk and RFO, Silverdale Parish Council. Issued 13 April 2023

89/24 Public Participation: Chair

This item is on the agenda to allow the public to raise issues at the Parish Council

The period of time designated for public participation in accordance with standing order 3 f shall not exceed 10 minutes unless directed by the chairman of the meeting. Subject to standing order 3 g. a member of the public shall not speak for more than 2 minutes.

90/24 To receive apologies (in writing to the Clerk)

91/24 To resolve that the minutes of the Regular meeting held on 9 March 2023 and the minutes of the Extra ordinary meeting held on 15 March 2023 are correct and for the Chair to sign at the meeting (copy attached). *Please read these before the meeting as they will be taken as read*

92/24 Following the Elections in May 2022, and subsequent advertisements, the following resolution is proposed:

The co-option of a new councillor to fill one of the existing vacancies on Silverdale Parish Council.

93/24 Declaration of Disclosable Pecuniary interest in any item on the agenda (*Note member should notify Monitoring officer within 28 days if not already. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships*) ALL to complete DPI forms and return electronically.

94/24 To note the written update (to be circulated in advance) from the Borough Councillors 7.00

95/24 Finance

- a. To approve the payments, receipts and transfers – Appendix A
- b. To note and approve the bank reconciliation – Appendix B
- c. To note and approve the year-end budget report for 2022/23 – Appendix C
- d. To note and approve the budget report 2023/24 – Appendix D
- e. To note the quote from Zurich Municipal and to consider a Long Term Agreement for 3 years including a discount, as per the circulated email.
- f. To note the Vat reclaim of £853.89.
- g. To note the Precept 2023/24 remittance advice for £31,878.
- h. To note the dates for the internal audit for the year 2022/23.
- i. To note the increment increase to the Clerk's pay, as per the contract of employment.

96/24 Walley's Quarry Ltd Landfill

- a. Walley's Quarry Liaison Meeting 16 March, including proposal to reduce the number of Monitoring stations through de-commissioning MMF6 at the Fire Station and borough council updates. (HA/CJ)
 - b. Chair report on statutory investigation and information gathered during 2018-19 Ombusman's Enquiry
- 97/24 **Neighbourhood Development Plan** **7.10**
 - a. To receive feedback from the Neighbourhood Planning Steering Group and the fees part of the Neighbourhood Grant for 2023.
 - b. To make plans for consultation of residents on 29 April 2023 for large groups then smaller sectional meeting afterwards and publicity for the event.
 - c. To receive an update on the drone video to help publicize the Neighbourhood Plan.
 - d. To discuss the Policy Mapping document and the zoom meeting on Thursday 20 April at 6pm.
- 98/24 **For information only - Silverdale Gardens - Planning update regarding S106**
- 99/24 **Mining Monument progress (HLF) Project and Miners Wheel**
 - a. Energy Cost from Monument Lighting Installation
 - b. Quotes for external lighting for the Miner's Wheel
- 100/24 **Parish jobs referred to the contractor** **7.20**
- 101/24 **Local Plan consultation and Keele/Silverdale Growth Corridor**
 - a. Borough Council Plan Update
 - b. Save Our Green Space update
 - c. Audley Parish Council Petition Update
 - d. Lime Tree Planting Programme, former Keele Golf Course
- 102/24 **To consider a fee quote for legal costs to extend the lease to include the additional site (plot numbers 45-80) at the Acres Allotments (note additional legal/site remediation/Knotweed costs)**
 - a. To receive an update on the tenancy at will agreement and arrangements to clear fly tipping .
 - b. To consider a budget for the removal of fly tipping.
 - c. To receive an update on quotes for legal advice for the new tenancy for Acre Allotments Association.
 - d. To agree in principle that if the Borough Council clears the waste material on the council's land beyond lane 4 then Silverdale Parish Council would negotiate a new lease for the whole site (previously known as Acres Allotments Nos 1-80).
 - e. To consider appointing a consultant regarding the remediation of waste in the legal agreement to represent the parish council's interest.
- 103/24 **To consider any grant applications (SPC Grant Programme £2,000)**
- 104/24 **GDPR (Standing Item) – INFORMATION ONLY** **7.25**
Subject Access Requests/Information Security/Data Breaches – reminder.
- 105/24 **To consider a quote**
 - a. To install a new noticeboard at the library (note: may need permission from SCC/Highways).
 - b. To receive an update on the New Horizons initiative for the special memorial sign for the noticeboard (AS).
- 106/24 **To consider purchasing benches for Silverdale Parish (The Parade, Bath Road, the Park, Parksite)**

- 107/24 Silverdale Athletic Club Car Parking changes
- 108/24 To approve comments for the following Planning Applications *(please click on the link to view BEFORE the meeting) and to approve delegated authority to deal with any urgent ones in between meetings in consultation with the Chair.* 7.30
- 23/00260/PLD | Proposed side extension to an existing house. | 21 May Street Newcastle Under Lyme Staffordshire ST5 6LZ (newcastle-staffs.gov.uk)
- 23/00243/FUL | Conversion of existing detached garage to form self contained annexe accommodation | 32 Sutton Avenue Newcastle Under Lyme Staffordshire ST5 6TB (newcastle-staffs.gov.uk)
- 23/00119/FUL | Proposed ground floor rear extension with first floor balcony (Amended plan received 28.03.2023) | 109 High Street Silverdale Newcastle Under Lyme Staffordshire ST5 6LX (newcastle-staffs.gov.uk)
- 109/24 To discuss incorporating information on the Neighbourhood Plan onto the website.
- 110/24 To receive an update on contact with NBC regarding use of the former Bowling Club Pavilion, including sharing the of the survey of the state of repair with the borough council
- 111/24 To note the Staffs Parish Council Assoc Bulletins and correspondence received
- 112/24 Western Communities LAP and Knutton Master Plan Consultation update – (HA/CJ) 7.40
- 113/24 Highways matters (Standing item)
- 114/24 Community matters (Standing item)
- Silverdale Bus Transport: To receive an update on the potential of a bus subsidy to enhance the existing service.
 - Dog Litter Bins: Update regarding new and replacement bins and whether to scan Silverdale for dog litter signage.
 - To receive an update on the purchase of hanging baskets.
 - To consider preparations for the King's Coronation (Saturday 6 May 2023).
 - To consider NBC funding for skateboarding equipment.
- 115/24 Emergency Plan Risk Assessment (HA)

**THE NEXT MONTHLY MEETING WILL TAKE PLACE ON
11 May 2022, at 6.30pm**

To agree future dates to include,
8 June 2023, 13 July 2023, 10 August 2023, 14 September 2023, 12 October 2023.

Appendix A

Silverdale Parish Council
Payments Schedule April 2023

DATE	REF/ Chq no	PAYEE	DESCRIPTION	NET £	VAT £	AMOUNT £
21/02/2023	DD	Campaign to Protect Rural England	Subscription	60.00	0.00	60.00
20/04/2023	212	Society of Local Council Clerks	Annual membership divided over two Parish Councils	93.16	0.00	93.16
20/04/2023	213	Salary	April 2023 salary	659.12	0.00	659.12
20/04/2023	214	Office expenses	Mileage, Squarespace annual subscription (£144), postage and Zoom subscription	162.18	2.60	164.78
20/04/2023	215	Steve Hough	Audit of park benches and cleaning bus shelter at Stonewall	70.00	0.00	70.00
20/04/2023	216	Urban Vision Enterprise CIC	Professional Neighbourhood Plan Support	5,775.00	1,155.00	6930.00
20/04/2023	217	Aspire Housing	Electrical contractor re Christmas lights	218.75	43.75	262.50
20/04/2023	218	VAST	RTI submission 2023-24	50.00	10.00	60.00
20/04/2023	219	Midlands Drone	Video footage of Silverdale	1,350.00	0.00	1,350.00
20/04/2023	220	Npower	Electricity charge January to March 2023 for the Mining Monument lighting	9.41	0.47	9.88
20/04/2023	221	Business Enterprise Support Limited	Room hire for SPC meeting	20.00	0.00	20.00
		TOTAL		8467.62	1211.82	9679.44