

# **SILVERDALE PARISH COUNCIL**

## **PUBLIC NOTICE**

**Parish Council meeting to be held on  
Thursday 9 February 2023 at 6.30pm at Silverdale Library**

**THE PUBLIC AND PRESS ARE CORDIALLY  
INVITED TO BE PRESENT**

**But please note that they may be excluded for any item the  
Council decide should be treated as confidential**

**Mrs D Powell – Clerk and RFO, Silverdale Parish Council. Issued 4 February 2023**

**29/23 Public Participation: Chair**

***This item is on the agenda to allow the public to raise issues at the Parish Council***

The period of time designated for public participation in accordance with standing order 3 f shall not exceed 10 minutes unless directed by the chairman of the meeting. Subject to standing order 3 g. a member of the public shall not speak for more than 2 minutes.

**30/23 To receive apologies (in writing to the Clerk)**

**31/23 To resolve that the minutes of the Regular meeting held on 12 January 2023 are correct and for the Chair to sign at the meeting (copy attached). *Please read these before the meeting as they will be taken as read.***

**32/23 Declaration of Disclosable Pecuniary interest in any item on the agenda (Note member should notify Monitoring officer within 28 days if not already. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships) ALL to complete DPI forms and return electronically.**

**33/23 To note the written update (to be circulated in advance) from the Borough Councillors. 7.00**

**34/23 Finance**

- a. To approve the payments, receipts and transfers – Appendix A
- b. To note and approve the bank reconciliation – Appendix B
- c. To note and approve the budget report for 2022/23 – Appendix C

**35/23 Walley's Quarry Ltd Landfill**

- a. Walley's Quarry Liaison Meeting updates. (HA/CJ)

**36/23 Neighbourhood Development Plan. 7.10**

- a. To receive feedback from the Neighbourhood Planning Steering Group
- b. To received feedback from the agree a 'dry run' consultation event as a training to trial new materials and presentation equipment
- c. To make plans and choose the venue for extensive consultation of residents during 2022/23 for large groups then smaller sectional meeting afterwards.
- d. To receive an update on the commissioning a drone video for the neighbourhood area, covering all housing, community/retail and woodlands/green spaces to help publicize the Neighbourhood Plan.

- e. Response from AECOM draft Housing Needs Assessment for Silverdale and Staffordshire Wildlife Trust nature data collection for Silverdale
  - f. To received feedback from the Policy Mapping Events with Hannah Barter and colleagues at Urban Vision Enterprises.
  - g. List Of Businesses Update
  - h. Potential Developments at Bath Rd and Cemetery Rd (site of former Bonfoglio's Garage)
- 37/23 **For information only - Silverdale Gardens - Planning update regarding S106.**
- 38/23 **Mining Monument progress (HLF) Project and Miners Wheel**
- a. Energy Cost from Monument Lighting Installation
  - b. Quotes for external lighting for the Miner's Wheel
- 39/23 **Parish jobs from Homeworks referred to Steve Hough** **7.20**
- 40/23 **Local Plan consultation and Keele/Silverdale Growth Corridor**
- a. Borough Council Plan Update
  - b. Save Our Green Space update
  - c. Borough Council Proposal for Tree Planting at Former Keele Golf Course as part of 2023 Borough Celebration after 850 years
- 41/23 **To consider a fee quote for legal costs to extend the lease to include the additional site (plot numbers 45-80) at the Acres Allotments (note additional legal/site remediation/Knotweed costs).**
- a. HA to meet with Jackie Phillips of NBC regarding amendments to the draft agreement. To then update on the tenancy at will agreement request to NBC and to then resolve to ask the Parish Clerk to sign the letter of intent
  - b. To agree in principle that if the Borough Council clears the waste material on the council's land beyond lane 4 then Silverdale Parish Council would negotiate a new lease for the whole site (previously known as Acres Allotments Nos 1-80).
  - c. To consider appointing a consultant regarding the remediation of waste in the legal agreement to represent the parish's council's interest.
- 42/23 **To consider any grant applications (SPC Grant Programme £2,000)**
- 43/23 **GDPR (Standing Item) – INFORMATION ONLY** **7.25**  
Subject Access Requests/Information Security/Data Breaches – reminder.
- 44/23 **To consider a quote**
- a. To install a new noticeboard at the library (note: may need permission from SCC/Highways).
  - b. To consider a New Horizons initiative for the special memorial sign for the noticeboard (AS).
- 45/23 **To consider memorial/benches for The Parade and for Bath Road, Parksite**
- 46/23 **To receive an update regarding traffic danger outside St Luke's Primary School Pepper St**
- 47/23 **To approve comments for the following Planning Applications ([please click on the link to view BEFORE the meeting](#)) and to approve delegated authority to deal with any urgent ones in between meetings in consultation with the Chair.** **7.30**  
[23/00003/OUT | Proposed pair of semi detached houses | 34 Ford Street Silverdale Newcastle Under Lyme Staffordshire ST5 6LU \(newcastle-staffs.gov.uk\)](#)
- 48/23 **To note and discuss the website improvements**

- 49/23 To resolve to contact NBC regarding use of the former Bowling Club Pavilion
- 50/23 To note the Staffs Parish Council Assoc Bulletins and correspondence received
- 51/23 Western Communities LAP and Knutton Master Plan Consultation update – (HA/CJ)
- 52/23 Highways matters (Standing item)
- 53/23 Community matters (Standing item)
- Silverdale Bus Transport: To receive feedback from the meeting between Chair and CS with bus companies regarding provision for shift workers and persons with disabilities. To discuss the potential of a bus subsidy to enhance the existing service.
  - Dog Litter Bins: Update from Chair regarding new and replacement bins and whether to scan Silverdale for dog litter signage.
- 54/23 Emergency Plan Risk Assessment (HA)
- 55/23 Acres Allotments Accounts

**THE NEXT MONTHLY MEETING WILL TAKE PLACE ON  
9 March 2023, at 6.30pm**

To agree future dates to include,  
13 April 2022, 11 May 2022, 8 June 2023, 13 July 2023, 10 August 2023

**Appendix A**

**Silverdale Parish Council  
Payments Schedule February 2023**

DATE	REF/ Chq no	PAYEE	DESCRIPTION	NET £	VAT £	AMOUNT £
24/01/2023	197	Arbtech Consulting Ltd (payment in advance. Awaiting invoice)	Replacement cheque for ecological survey	1,486.80	0.00	1486.80
09/02/2023	198	Salary	February 2023 salary	647.42	0.00	647.42
09/02/2023	199	Office expenses	Mileage and Zoom subscription	16.94	2.40	19.34
09/02/2023	200	Thomas Addis (Redoko)	Website hosting fee	60.00	0.00	60.00
09/02/2023	201	Business enterprise support Ltd	Room hire for SPC meeting	20.00	0.00	20.00
09/02/2023	202	H Adamczuk	Printing costs	81.48	0.00	81.48
		<b>TOTAL</b>		<b>2312.64</b>	<b>2.40</b>	<b>2315.04</b>